

**Log book or other records regarding
maintenance works.**



COMPLAINT REGISTER

Register
 SGT University
 Budhera, Gurugram

COMPLAINT NO.	DATE OF COMPLAINT	COMPLAINT DETAILS		JOB ORDER NO.	JOB ORDER DATE	SENDER NAME /DEPT	COMPLAINT RECEIVED BY ADMIN	COMPLAINT FORWORD TO MAINTENANCE OR CONCERN DEPARTMENT	COMPLAINT ATTENDED DATE AND TIME	CHECK BY ADMIN	REMARKS
8027	26/6/22	Quarantine	224 M/H No (9671455)					Number			done
8028	"	Clean	111 1111 PS					carpenter			"
8029	"	Clean	122 Led Amb Chamber					Electrician			done
8029	"	MESS	STAFF MESS. Inverter Not working					Electrician			done
8028	"	Dental	2. No water Pumping tube					Plumber			done
8029	"	Nursery	Have Room cooler PS					Electrician			done
8030	"	N. Room MESS	Seal Dislaced Fitting					Carpenter			done
8031	"	Animal House	Fan Not Running					Electrician			ok
8032	"	Temple	pane welding work					welding			done
8033	"	Dental	C.No washbasin Block					Plumber			done
8034	"	Animal	House fan PS					Electrician			done
8035	"	Clean	423 Bulb PS								done
8036	25/6/22	Quarantine	504 PC 3 floor PS								"
8037	"		301								
8038	"	General	More space side room								
8039	"	Quarantine	Mess Room PS					Carpenter			done
8040	"	Nail 21/2	Curtain Air curtain PS					Electrician			done
8041	"	"	2excess PS					Electrician			done
8042	25/6/22	MESS	Store N Light Not working					"			done
8043	"	D.K. Pn	Room No 13. P.B. Cock shot Rod Change					Plumber			done
8044	"	C.U. Room	Room No 224. Flush Not work					-16			done
8045	27/6/22	C.B. Room	Library 4th floor. Paster Fung					Carpenter			done
8046	"	Dental	mother Oxygen Pool PS					Plumber			"
8047	"	Dental	2. No Tap 6. 100					"			"
8048	"	Fashion Design	Washing					Electrician			"



SGT Medical College, Hospital & Research Institute

SA Constituent of SGT University
 Southern, Gurugram Road, Gurugram (Haryana)-122005 Ph. 0124 2278183, 2278184, 2278185

COMPLAINT REGISTER

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112	15/4/21	C.V. Roomed 116 mos. water supply not			Memphs		Cashier			done
113	"	C.V. Roomed 116 mos. water supply								
114	"	C.V. Roomed 116 mos. water supply			Memphs	Samir	Cashier			done
115	15/4	Uti. Roomed 116 mos. water supply			"		"			done
116	15/4	Uti. Roomed 116 mos. water supply			"		"			done
117	15/4	Uti. Roomed 116 mos. water supply			"		"			done
118	15/4	Uti. Roomed 116 mos. water supply			vijid		Plumber			done
119	15/4	Uti. Roomed 116 mos. water supply			Memphs		Cashier			done
120	15/4	C.V. Roomed 116 mos. water supply			vijid		Plumber			done
121	15/4	C.V. Roomed 116 mos. water supply			"		"			done
122	15/4	C.V. Roomed 116 mos. water supply			vijid		"			done
123	15/4	C.V. Roomed 116 mos. water supply			Kamr		Cashier			done
124	15/4	Hospital main OT split AC Not working					AC	10:16 Am		done OK
125	15/4	Hospital End Floor 2B Force Not working					AC	10:20 Am		Pending
126	"	Hotel 1 no chair AC done maintenance				syndh	Computer			done
127	"	Hospital Corridor Room 116 AC Not working					AC			done (last year)
128	"	Yamuna Hotel 1st Floor (water cooler Power Board Fault)					Electrician	11:40 Am		done
129	"	Hospital Room No. 9 (Toilet Set water flow)					Plumber	11:50 Am		done
130	"	Hospital Room 113 AC 120				syndh	AC			OK
131	"	Ganga Hostel Room 401, 523 AC 120					AC			done
132	"	Dental 2 No AC Not Cooling					AC	2:30 PM		done
133	"	Dental 2 No Perio Screened Room Fan Not Running					Electrician	2:51 PM		done
134	"	Dental 9 No Fan Not Running Fan (Cable Cut)				Naresh	"	2:55 PM		OK/Done
135	"	MESS Planting stuff Fan Switch Problem					"	3:01 PM		OK
136	"	Ganga Hotel MESS washbasin water P/c Change					Plumber	3:02		done
137	"	Ganga MESS washbasin water P/c Change					Cashier	3:02		done

Sample Complaints letter

Date- 21.06.2022

To,

Additional General Manager/ Electrician
SGT University, Gurugram

From,

Dr. Milind Deshmukh
Associate Professor,
FIMS, SGTU

Subject- Regarding request to re-examine my electricity bill and Meter reading.

Dear Sir,

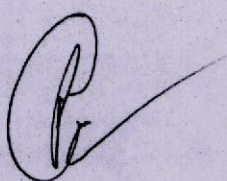
I Dr. Milind Deshmukh, working as an Associate Professor in Faculty of Indian Medical System and staying in room No. 527 in C.V. Raman Block since Dec.2015.

With reference to subject mentioned above and as I received last month electricity bill is far more than usual bill (Rs. 7774/-) I would like to request you to kindly re-examine my meter reading and electricity bill of May 2022 month.

Room No.- 527 C V Raman Block


Dr. Milind Deshmukh

HOD & Asso. Professor
Faculty of Indian Medical System,
EMP ID- 1519
Mob. 8308934955


Room No 527 CV Raman meter not Proper work
Meter change 6/7/2022


Registrar
SGT University
Budhera, Gurugram

To

Maintenance Manager
SGT University

सौदा में,

मैं पवन कुमार ID - 41051 मैंने
बिना अपनी सुपर वाइजर को बतारा छुड़ी
कर ली है। ~~अब~~ मैं आज के बाद मैं
बिना सुपर वाइजर के छुड़ी नहीं करूंगा
अगर ऐसा होगा है तो मैंने शिवाफ जो
मी कारवाई होगी। उसका जिम्मेदार मैं
रुह होगा।

25/05/2022

38/5/22

धन्यवाद

Registrar
SGT University
Budhera, Gurugram

पवन कुमार

E.I.D - 41051

Buk

31.05.2022

To,

The Maintenance Dept
SGT University
Budhera, Gurugram
(Haryana)

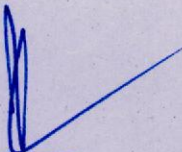
Sub: Electricity Bill Regarding

Myself Arti sharma (faculty of Naturopathy & Yogic Science) have joined SGT University on 18th may 2022. I have got my payslip according to this my electricity bill is 989 Rs. for 14 days (18 may to 31 may 2022). Which is too much for 14 days while I am using a single fan and tubelight.

Kindly take right action against it.

Thank you
13/06/22

Yours Sincerely
Arti Sharma (FNYS)
Mob no -
7906938842


Registrar
SGT University
Budhera, Gurugram

सेवा में,

श्रीमान

रजिस्ट्रार महोदय,

S.G.T यूनिवर्सिटी, बुढ़ेरा

विषय :- गेट नम्बर चार में गार्डों के छाया के लिए सेड बनवाने हेतु।

मान्यवर :-

नम्र निवेदन है, कि गेट नम्बर चार पर गार्डों के लिए छाया नहीं है। जिससे गार्डों को काफी परेशानी हो रही है।

अस्तु :-

महोदय से अनुरोध है कि चार नम्बर गेट पर सेड बनवाया जाय।

सा धन्यवाद

Sir farmanat
S. M
Rajendra
7/06/2022

MOST URGENT

Please do the needful.

Maintenance

Farman
8/6/22

Registrar
SGT University
Budhera, Gurgaon

Sany
07/06/22

To,

The G.M. Maintenance / Maintenance Head,
SGT UNIVERSITY,
Budhera Gurugram,

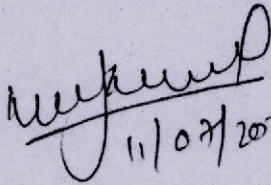
Subject: Repair dough kneading Machine.

Date: 11/07/2022

Respected Sir,

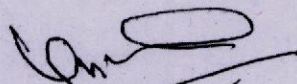
This is to inform you that our dough kneading Machine of Mess is not working properly. So, requested you to please get it repair as soon as possible so that we can perform our daily operations smoothly. I will be very grateful to you.

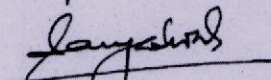
Thanks & Regards
NIKHIL KUMAR

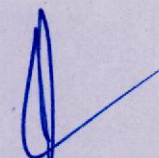

11/07/2022

Mr. Sunil,

Please help on priority


11/07/2022


Sarvjit S. Jaswal
G.M. Administration
SGT University
Budhera Gurugram
11/07/2022


Registrar
SGT University
Budhera, Gurugram

To

Maintenance Department
SGT University
Gurugram

Date: 07/07/2022

Subject: Water Seepage Patches found in the UG & PG Secation Department

Respected Sir

This is to bring to your notice that there is noticeable water seepage patches found in the Department of Periodontology, particularly in the UG and PG section. Kindly do the needful to repair it on an urgent basis to prevent further loss.

Thanking you
Yours sincerely
Sandeep Gulia
Clerk

Department of Periodontology
Faculty of Dental Sciences
SGT University


Registrar
SGT University
Budhera, Gurugram

BUILDING SUPERVISOR

NAME *Amal Kumar*

BLOCK *B*

forward to maintenance
forward for needful

At Budhera
7/7/22

Prof. & HOD
Deptt. of Periodontology
Faculty of Dental Sciences
SGT University
Budhera, Gurgaon

Medical college (C-Block)

Date:- 26/05/2022

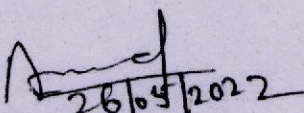
To
The Project Department
Through Medical Dean sir

Maintenance
Dep
Rajesh Gupta
Sir

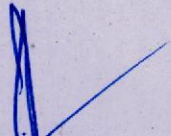
Subject:- All department paint and renovation work

Respected sir,

I would like to bring in your kind notice that medical college class room, faculty office, demonstration room, departmental library, research lab, museum, lecture hall old paint are damaged. I request you to please grant an approval to streamline the work.


26/5/2022
ARVIND KUMAR
ADMINISTRATION
SGT UNIVERSITY, GURUGRAM


Dean
Faculty of Medicine & Health Sciences
SGT University, Budhera, Gurugram


Registrar
SGT University
Budhera, Gurugram

To,
The ~~Manu~~ Head of Dept.
SGT UNIVERSITY

Subject : Incorrect Electricity Bill

Respected Sir,

I, Lokesh, want to state that there is some fault in my Monthly electricity Bill due to wrong connection of wires of my adjacent room with my metre.

I hope you will look into the matter as soon as possible and do necessary corrections.

Regards,

Lokesh & Vishwa.

Himalaya Boys Hostel

Room no. 017 (Ground floor)

W/est
20/06/22 { Room No-Unit - 18091
Room No 16 - 6513 }

wiring inter connected Room 16 to Room 17

Naren.

OK

check and Disconnection

work Done



Registrar
SGT University
Bgdhera, Gurugram



SGT UNIVERSITY

SHREE GURU GOBIND SINGH TRICENTENARY UNIVERSITY
(UGC Approved) Gurugram, Delhi-NCR

Budhera, Gurugram-Badli Road, Gurugram (Haryana) – 122505 Ph. : 0124-2278183, 2278184, 2278185

Google Link for Complaint Regarding Maintenance.

<https://docs.google.com/spreadsheets/d/1mrYnrl2JRmUoEjQWpbRHAPVZrQ6vP463JXxdanOwilo/e/dit#gid=0>

Registrar
SGT University
Budhera, Gurugram

For User Departments

Sr. No	Date	Time	Block	Location	Given By	Details of Maintenance	Category	Complaint No	Priority	Assigned to	Status	Time of Completion	Reason (If Delayed)	Days Overdue	Remarks	Feedback from User Department After Complaint Resolution
1	1-7-2022	11:44	C Block	1st Floor washroom	Rahul	Washbasin Tap leakage	Electrician	1	normal	Vikas	Completed	12:00	NA		NA	Satisfied with work
2	1-7-2022	09:10	Block E	Engineering Library	Bal Kishore	Drain Pipe Leakage	Plumber	2	High	bijender/vipin	Completed	13:00				
3	1-7-2022	09:10	Block E	Room No. 312	Bal Kishore	Drain Pipe Leakage	Plumber	3	High	bijender/vipin	Completed	13:00				Not Completed yet
4	1-7-2022	09:10	Block E	Room No. 123	Bal Kishore	Wall Fan Fitting	Electrician	4	normal	gaurav	Completed					
5	1-7-2022	09:10	Block E	Room No. 120	Bal Kishore	Wall Fan Fitting	Electrician	5	normal	gaurav	Completed					
6	1-7-2022	09:10	Block E	Room No. 108	Bal Kishore	Projector Screen Fitting	Carpenter	6	normal	krishan lal	Completed					
7	1-7-2022	09:10	Block E	Room No. 224	Bal Kishore	Student Chair repair	Carpenter	7	normal	krishan lal	Completed	03:00				
8	1-7-2022	09:10	Block E	Room No. 415	Bal Kishore	Revolving Chair Base Replace	Carpenter	8	normal	krishan lal	Completed	04:55				Not Completed yet
9	1-7-2022	09:10	Block E	2nd Floor Corporate Office	Bal Kishore	Aluminium Door Repair	Carpenter	9	normal	krishan lal	Completed	04:55				
10	1-7-2022	09:30	KANCH ENJUNGA	ROOM -118	SANTOSH KUMAR	02 Nos. round LED light is not working in	Electrician	10	normal	manbir and ramratn	Completed	4:55				
11	1-7-2022	09:17	Block E	Staircase Exit Door	Bal Kishore	Door Ply Change & Repair	Carpenter	11	normal	krishan lal	Completed					
12	1-7-2022	09:19	KANCH ENJUNGA	ROOM NO 505	SANTOSH KUMAR	AC removed from Kancheniunga	Carpenter	12	normal	karan	Completed	4:55				AC ply fitting pending due to putty issue
13	1-7-2022	09:22	KANCH ENJUNGA	1st floor, 4th floor and 5th floor corridor	SANTOSH KUMAR	window glass broken	Carpenter	13	normal	rakesh	Completed					
14	1-7-2022	09:45	Nilgiri Hostel	Room No.-405	Vivek Bhardwaj	Washroom rounded light not working	Electrician	14	normal	MANBIR/RA MRATN	Completed					
15	1-7-2022	09:45	Nilgiri Hostel	Room No.-102	Vivek Bhardwaj	Fan screws loose	Electrician	15	normal	MANBIR/RA MRATN	Completed		fan phankuri broken by			
16	1-7-2022	09:45	Nilgiri Hostel	Room No.- 503	Vivek Bhardwaj	Washroom rounded light not working	Electrician	16	normal	MANBIR/RA MRATN	Completed					Complaint is pending

17	1-7-2022	09:45	Nilgiri Hostel	Room No.-111	Vivek Bhardwaj	AC plug change	Electrician	17	normal	MANBIR/RA MRATN	Completed		room lock			
18	1-7-2022	09:45	Nilgiri Hostel	Room No.-511	Vivek Bhardwaj	Washroom rounded light not working	Electrician	18	normal	MANBIR/RA MRATN	Completed					
19	1-7-2022	09:45	Nilgiri Hostel	Room No.-405	Vivek Bhardwaj	Flush not working	Plumber	19	normal	bijender/vipin	Completed					
20	1-7-2022	09:45	Nilgiri Hostel	Room No.-111	Vivek Bhardwaj	Shower needs to be changed	Plumber	20	normal	bijender/vipin	Completed					Complaint is pending
21	1-7-2022	09:48	Nilgiri Hostel	Room No.-308	Vivek Bhardwaj	Shower not working	Plumber	21	normal	bijender/vipin	Completed					
22	1-7-2022	09:52	Nilgiri Hostel	Room No.-308	Vivek Bhardwaj	Power plug not working	Electrician	22	normal	MANBIR/RA MRATN	Completed					
23	1-7-2022	09:52	Nilgiri Hostel	Room No.-408	Vivek Bhardwaj	Balcony door screws loose	Carpenter	23	normal	karan	Completed					
24	1-7-2022	09:52	Nilgiri Hostel	Room No.-304	Vivek Bhardwaj	Washroom window glass broken	Carpenter	24	normal	karan	Completed					
25	1-7-2022	09:52	Nilgiri Hostel	1st Floor	Vivek Bhardwaj	Corridor's window glass broken	Carpenter	25	normal	RAKESH	Completed		glass putty not available			
26	1-7-2022	09:52	Nilgiri Hostel	2nd Floor	Vivek Bhardwaj	Corridor's window glass broken	Carpenter	26	normal	RAKESH	Completed		glass putty not available			
27	1-7-2022	09:52	Nilgiri Hostel	3rd Floor	Vivek Bhardwaj	Corridor's window glass broken	Carpenter	27	normal	RAKESH	Completed					
28	1-7-2022	09:52	Nilgiri Hostel	5th floor	Vivek Bhardwaj	Corridor's window glass broken	Carpenter	28	normal	RAKESH	Completed					
29	1-7-2022	09:52	Nilgiri Hostel	1st Floor	Vivek Bhardwaj	Remove partition	Carpenter	29	normal	karan	Completed					
30	1-7-2022	09:52	Nilgiri Hostel	Entrance Area	Vivek Bhardwaj	Small table sunmica change	Carpenter	30	normal	karan	Completed					
31	1-7-2022	09:52	Nilgiri Hostel	Under staircase	Vivek Bhardwaj	Cabinet for sweeper's items	Carpenter	31	normal	karan	Completed					
32	1-7-2022	09:52	Nilgiri Hostel	Common Area	Vivek Bhardwaj	Door not working properly	Carpenter	32	normal	karan	Completed					
33	1-7-2022	10:17	B Block	Room No 3	Vinod Kumar	Dental chair light not working	Electrician	33	normal	naresh	Completed	16:00				
34	1-7-2022	10:15	Nilgiri Hostel	Visitor's room	Vivek Bhardwaj	3 Seater steel chair broken	Welder	34	normal	sunil	Completed	11:00				Completely satisfied
35	1-7-2022	10:20	B Block	Room No 3	Vinod Kumar	Window Door Broken	Welder	35	normal	sunil/ashok	Completed	15:09				
36	1-7-2022	10:20	B Block	Room No 3	Vinod Kumar	Geyser not working	Electrician	36	normal	NARESH	Completed	16:00				

SGT University
 Budhera, Gurugram

37	1-7-2022	10:26	B Block	Room No 3	Vinod Kumar	poster fitting	Carpenter	37	normal	dushyant	Completed	16:00				
38	1-7-2022	10:28	B Block	Room No 7	Vinod Kumar	Geyser not working	Plumber	38	normal	NARESH	Completed	16:00				pending
39	1-7-2022	10:31	B Block	Room No 6	Vinod Kumar	Tube light not working	Electrician	39	normal	NARESH	Completed	16:00				
40	1-7-2022	10:34	B Block	Room No 9	Vinod Kumar	window glass broken	Carpenter	40	normal	dushyant	Completed		material n/a			
41	1-7-2022	10:36	B Block	Room No 9	Vinod Kumar	Drain pipe wooden cover broken	Carpenter	41	normal	dushyant	Completed	16:00				Complaint is pending
42	1-7-2022	10:36	A-Block	Room No 219	Gambhir singh	AKT Kitchen Toughened glass lock Handle	Carpenter	42	normal	hemraj	Completed	11:00				
43	1-7-2022	10:39	B Block	Room No 5	Vinod Kumar	Window glass broken	Carpenter	43	normal	dushyant	Completed		material n/a			
44	1-7-2022	10:41	B Block	Room No 5	Vinod Kumar	Chair base broken	Carpenter	44	normal	dushyant	Completed		material n/a			
45	1-7-2022	10:45	B Block	3rd floor TV Studio	Vinod Kumar	Ceiling light not working	Electrician	45	normal	NARESH	Completed	p	material n/a new demand			
46	1-7-2022	10:48	B Block	Room No 6	Vinod Kumar	Chair base broken 2	Carpenter	46	normal	dushyant	Completed		material n/a			Complaint is pending
47	1-7-2022	10:49	B Block	Room No 7	Vinod Kumar	Book Almirah lock not working	Carpenter	47	normal	dushyant	Completed		sample recived new indnet			Complaint is pending
48	1-7-2022	10:53	B Block	2nd floor common room	Vinod Kumar	Fan not working	Electrician	48	normal	NARESH	Completed	17:00				
49	1-7-2022	10:56	B Block	Dental expertz	Vinod Kumar	water dispenser leakage	AC	49	normal	satpal	Completed					
50	1-7-2022	10:59	A-Block	Room no 217	Gambhir singh	QKT Kitchen sink pipe Damage	Plumber	50	normal	bijender	Completed					
51	1-7-2022	10:59	B Block	Room no 4	Vinod Kumar	Stone broken	Mason	51	normal		Pending					
52	1-7-2022	11:03	B Block	Room No 2	Vinod Kumar	Chair welding	Welder	52	normal	sunil/ashok	Completed	15:09				
53	1-7-2022	11:07	B Block	Fountain dental front side	Vinod Kumar	Water supply slow	Plumber	53	normal	vipin	Completed					
54	1-7-2022	11:12	B Block	Room No 7	Vinod Kumar	window glass broken	Carpenter	54	normal	dushyant	Completed		material n/a			
55	1-7-2022	11:14	CV RAMAN HOSE	Room no.518	Kuldeep chauhan		Plumber	55	normal	vipin	Completed					
56	1-7-2022	11:15	B Block	3rd floor Library	Vinod Kumar	Tiles broken	Mason	56	normal		Pending					

57	1-7-2022	11:19	B Block	3rd floor Library	Vinod Kumar	new light fitting	Electrician	57	normal	NARESH	Completed	17:00				
58	1-7-2022	11:22	B Block	3rd floor Library	Vinod Kumar	Tube light not working	Electrician	58	normal	NARESH	Completed	17:00				
59	1-7-2022	11:25	C Block	Pathology department side in front of female	Vikas	Ceiling light blinking	Electrician	59	normal	PUSKAR	Completed	12				Completed
60	1-7-2022	09:00	ayurveda	ayurveda	satpal	power supply problems	Electrician	60	high	manbir/ram ratan/abishak /tarkashwar	Completed	13:00 PM				
61	1-7-2022	11:52	B Block	stairs area (lift side)	Vinod Kumar	window glass broken	Carpenter	61	normal	dushyant	Completed		material n/a			Complaint is paining
62	1-7-2022	11.5	C Block	2nd floor	Arvind	sink -6 /tap-5 leaking	Plumber	62	normal	chander bushan/manoj	Completed					Pending
63	1-7-2022	11.51	C Block	Reception front female toilet	Arvind	toilet jet replace	Plumber	63	normal	chander bushan/manoj	Completed					Completed
64	1-7-2022	11:57	B Block	Dark Room	Vinod Kumar	leakage from flooring tiles	Plumber	64	normal	chander bushan/manoj	Completed					
65	1-7-2022	9.41	C Block	1st floor lecture hall	Arvind	water cooler float wall replace	Plumber	65	normal	chander bushan /manoj	Completed	11:00				completed
66	1-7-2022	12:00	A-Block	Basement lunch area	Gambhir singh	4"PVC pipe Damage Please Repairing urgent	Plumber	66	normal	chander bushan /manoj	Completed					completed
67	1-7-2022	12:00	A-Block	Ground floor back side	Gambhir singh	male washroom Urinal PVC Conection pipe	Plumber	67	normal	bijender/vipin	Completed					
68	1-7-2022	12:00	Mortuary	Mortuary Ground floor	Arvind	Rain water line block, rain water goes inside the female	Plumber	68	normal	chander bushan/manoj	Completed					Work properly not completed
69	1-7-2022	12:00	A-Block	Ground floor Class room side	Gambhir singh	washroom wash basin block	Plumber	69	normal	chander bushan/manoj	Completed					Work is Done / Vijendra 10:22
70	1-7-2022	12.16	C Block	Ground floor corridor tiles repair	Arvind	tiles repair	Mason	70	normal		Pending					
71	1-7-2022	12:16	A-Block	Basement Agricultural lab	Gambhir singh	4 New Tube light Req. Hydroponic system (Deepak)	Electrician	71	normal	BIRENDER	Completed	16:30				Work is Done/ Birendra
72	1-7-2022	12:29	Nilgiri Hostel	Warden Office	Vivek Bhardwaj	Almirah Lock issue	Carpenter	72	normal	karan	Completed					
73	1-7-2022	12.2	C Block	Ground floor	Arvind	Door repair	Carpenter	73	normal	rakesh	Completed					Completed
74	1-7-2022	12.23	C Block	1st floor	Arvind	Ac power plug required	Electrician	74	normal	PUSKAR	Completed	16:55			Long time due to new wiring	Completed
75	1-7-2022	12.25	C Block	1st floor	Arvind	water cooler cover not locked	Carpenter	75	normal	Rakesh	Completed					Pending
76	1-7-2022	12.3	C Block	Room no 78 2nd floor	Arvind	distillation plant fitting	Plumber	76	normal	Chander bhusan/manoj	Completed					Due to some fixing work

77	1-7-2022	12.36	C Block	2nd floor	Arvind	Notice Board Acrylic sheet replace	Carpenter	77	normal	dushyant	Pending		material n/a			
78	1-7-2022	12:39	B Block	Room No 7	Vinod Kumar	HOD Room Door lock not working	Carpenter	78	normal	hemraj	Completed					
79	1-7-2022	12:45	B Block	Room No 7	Vinod Kumar	Faculty Room Door lock not working	Carpenter	79	normal	dushyant	compleated					
80	1-7-2022	9.3	C Block	4th floor	Arvind	water cooler tap leaking	Plumber	80	normal	chander bushan/mano i	Completed					Completed
81	1-7-2022	12.52	C Block	3rd floor	Arvind	corridor tile repair	Mason	81	normal		Pending					
82	1-7-2022	12.56	C Block	Ground floor	Arvind	Room no 17 light properly not working	Electrician	82	normal	PUSKAR	Completed	12:00				Completed
83	1-7-2022	12.59	RHTC	Hospital	Arvind	ceiling in rain water leaking	Mason	83	normal		Pending					
84	1-7-2022	1.02	C Block	1st floor	Arvind	College council room One A.c not working	AC	84	normal	satpal	Completed					
85	1-7-2022	13.18	WAKAF BOARD	WAKF BOARD	TRANSPOR T	LIGHT NOT AVAILABLE	Electrician	85	HIGH	MANOJ	Completed	14:00 PM				
86	1-7-2022	09:00	DEVEN DRA pg	DEVENDRA PG	MANOJ/ME ENA	LIGHT NOT AVAILABLE	Electrician	86	HIGH	MANOJ/NAR ESH	Completed	13:00 PM				
87	1-7-2022	09:00	D block	ROOM NO-11 AC WIRING	Saddam	AC WIRING	Electrician	87	HIGH	PUSKAR	Completed	12:30				
88	1-7-2022	02:00	A P J Abdul Kalam	3rd Floor Room No- 303	Manoj Prasad	Window Glass Fixing	Carpenter	88	HIGH	HEMRAJ	Completed		matiral not available			
89	1-7-2022	02:00	C V Raman	2nd Floor Room No- 205	Manoj Prasad	All Room is Painting	Painter	89	normal	sitaram/rame shwar	Completed					Completed but Door or Chaukhat is not
90	1-7-2022	02:00	C V Raman	4th Floor Room No- 428	Manoj Prasad	Toilet wash basin connection pipe change	Plumber	90	normal	Bijender	completed					
91	1-7-2022	02:00	C V Raman	4th Floor Room No- 428	Manoj Prasad	Paints touch up in room	Painter	91	normal		Completed	17:00				
92	1-7-2022	02:00	Aryabh at A, Block	3rd Floor Room No- 304	Vinod Kumar	Geyser Element Thermostat connection	Electrician	92	NORMAL	JAYPAL	Completed	17:00				
93	1-7-2022	02:00	Aryabh atta, Block	5th Floor Stair	Vinod Kumar	Switch is not working	Electrician	93	NORMAL	JAYPAL	Completed	17:00				
94	1-7-2022	02:00	Aryabh atta, Block	2nd Floor Room No- 201	Vinod Kumar	Dining hall Window Jali change. 2nos	Carpenter	94	NORMAL	DUSHYAN	Pending		ROOM OWONER HOLD			
95	1-7-2022	02:00	Aryabh atta, Block	3rd Floor Room No- 301	Vinod Kumar	Kitchen RO tap clamping	Plumber	95	NORMAL	Bijender	completed					
96	1-7-2022	2:00 PM	Homi J Bhabha B	3rd Floor Room No- 303	Vinod Kumar	Door Fitting and Crockery stand fitting	Carpenter	96	NORMAL	dushyant	Completed					

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97	1-7-2022	02:17	B Block	3rd Floor Room No- 9	Vinod Kumar	Seminar Room Light not Working	Electrician	97	NORMAL	naresh	Completed	12:00				
98	1-7-2022	02:18	A-Block	Room no A-101 1st floor Admin side	Gambhir Singh	Door stoper Repairing	Carpenter	98	NORMAL	dushyant	Completed					
99	1-7-2022	02:18	Homi J Bhabha B.	5th Floor Room No- 501	Vinod Kumar	Door frame change	Mason	99	NORMAL		Pending					
100	1-7-2022	02:18	Homi J Bhabha B.	5th Floor Room No- 501	Vinod Kumar	Paints touch up in room	Painter	100	HIGH	raghuvir/dine sh	Completed					
101	1-7-2022	02:20	D block	Basement gallery classroom side	Saddam	Door pull handle and stoper new fitting	Carpenter	101	normal		Completed	11:00				
102	1-7-2022	02:30	D block	4th floor room no 410	Saddam	Plywood fitting in Glazinc glass side	Carpenter	102	HIGH	Dushant	Completed	14:30				
103	1-7-2022	02:30	A-Block	1st floor A-106 meeting room	Gambhir Singh	New Door Stoper Req.	Carpenter	103	normal	Dushant	Completed	15:00				Not complete
104	1-7-2022	02:30	D block	Basement Room No LG 001	saddam	SS rod fitting for curtan	Carpenter	104	HIGH	hemraj	Completed					
105	1-7-2022	02:39	CV RAMA N	Room n.106	Kuldeep chauhan	Tap lekeg	Plumber	105	normal	vipin/manoj	Completed					
106	1-7-2022	02:40	D block	Ground floor Room No. 003 & 004	saddam	Celling fan not working	Electrician	106	normal		Completed					
107	1-7-2022	02:43	D block	1st floor Nursing faculty area	saddam	New combined box fitting and 1 pcs repair	Electrician	107	normal		Completed					
108	1-7-2022	02:44	A-Block	Room no A-307	Gambhir Singh	New Door Stoper Req. 01 pcs	Carpenter	108	normal	dushyant	Completed					
109	1-7-2022	02:45	A-Block	Room no A-308	Gambhir Singh	New Door Stoper Req. 02 pcs	Carpenter	109	normal	dushyant	Completed					
110	1-7-2022	02:45	A-Block	3rd floor Admin side Coridoor	Gambhir Singh	New door stoper Req. 03 pcs	Carpenter	110	normal	dushyant	Completed					
111	1-7-2022	02:46	A-Block	Reception Area	Gambhir Singh	Workstation New key Board Channel (Slider)	Carpenter	111	normal	Krishan lal	Completed					
112	1-7-2022	2.55	C Block	Animal house	Arvind	room cooler not working	Electrician	112	normal	puskar	Completed					Completed by rajveer, ram ratan
113	1-7-2022	3.00 pm	Medical Substation	Medical Substation	Rajender singh	Diesel motor & 500 kva D.G Batter charger.	Electrician	113	05/	manbir/ramratn	Completed	9 am to 1:00:00 PM				
114	1-7-2022	3.13	C Block	Mortuary	Arvind	Mortuary cooler motor fitting	Electrician	114	normal		Completed	2/				Completed
115	1-7-2022	03:15	D block	Basement Lab no 002	Saddam	Hood sink waste pipe change	Plumber	115	normal	chander bhusan/manoj	Completed	14:00 to 17:00				
116	1-7-2022	03:15	D block	washroom faculty side	Saddam	Angle wall change	Plumber	116	normal	chander bhusan/manoj	Completed	14:00 to 17:00				

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117	1-7-2022	03:15	D block	washroom faculty side	Saddam	WC cover repair	Plumber	117	normal	chander bhusan/mano	Completed	14:00 to 17:00				
118	1-7-2022	03:15	D block	washroom class room side	Saddam	Waste jali fitting	Plumber	118	normal	chander bhusan/mano	Completed	14:00 to 17:00				
119	1-7-2022	03:15	D block	3rd floor room no 303	Saddam	Waste pipe change 1pcs	Plumber	119	normal	chander bhusan/mano	Completed	14:00 to 17:00				
120	1-7-2022	03:15	D block	washroom lab side	Saddam	Tape lose	Plumber	120	normal	chander bhusan/mano	Completed	14:00 to 17:00				
121	1-7-2022	03:15	D block	male washroom marketing	Saddam	WC water leckge	Plumber	121	normal	chander bhusan/mano	Completed	14:00 to 17:00				
122	1-7-2022	03:15	D block	washroom classroom side	Saddam	Tape lose	Plumber	122	normal	chander bhusan/mano	Completed	14:00 to 17:00				
123	1-7-2022	03:15	D block	4th floor faculty male washroom	Saddam	WC cover repair	Plumber	123	normal	chander bhusan/mano	Completed	14:00 to 17:00				
124	1-7-2022	03:35	A-Block	Room no 116 Student section	Gambhir Singh	Tube light Blinking Problem	Electrician	124	normal	birender	Completed	13:00				Work is Done/ Birendra
125	1-7-2022	3.32	C Block	Camera room	Arvind	revolving repair	Carpenter	125	normal	rakesh	Completed					Completed
126	1-7-2022	03:35	Ayurveda hospital	male toilet , DMS Office , main gate	Satyapal singh	Door repair	Carpenter	126	HIGH	krishan lal	Completed					
127	1-7-2022	03:41	krishan a hostel	room no.505	niraj tomar	fan rproblems	Electrician	127	normal	jaypal	Completed	17:00				
128	1-7-2022	03:52	C V Raman	2nd Floor Room No- 208	Manoj Prasad	Celling fan sounding	Electrician	128	normal	MANOJ	Completed					
129	1-7-2022	03:58	B Block	3nd floor no 9	Vinod Kumar	HOD Room water leakage	Plumber	129	normal	MANOJ/BHU SAN	Completed					
130	1-7-2022		Ayurveda hospital		satyapal singh	Ro Not Working	Plumber	130	normal	pawan	Completed					
131	1-7-2022	03:59	B Block	Room No 6	Vinod Kumar	Fan not working 2	Electrician	131	normal	naresh	Completed					
132	1-7-2022	16:00	Nilgiri hostel	Transport office	Manoj Kumar	New electric point for Computer and Cooler fan broken (we have new fan) need to	Electrician	132	normal	manoj/birender	Completed	16:00				
133	1-7-2022	16:23	Kanche njunga Hostel	Room No. 312	Perna Goswami		Electrician	133	normal	gaurav	Completed		room lock kindly contact			
134	1-7-2022	04:33	Nilgiri Hostel	Room No.-404	Vivek Bhardwaj	Tube lights not working	Electrician	134	normal	gaurav	Completed					
135	1-7-2022	04:44	B Block	Room No 3	Vinod Kumar	Fan Capacitor change 3 pec	Electrician	135	normal	naresh	Completed	13:00				
136	1-7-2022	04:47	B Block	Room No 3	Vinod Kumar	Geyser pipe fitting	Plumber	136	HIGH	vipin	Completed					

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137	1-7-2022	04:49	B Block	Room No 6	Vinod Kumar	Fan Capacitor change 2 Pec	Electrician	137	normal	naresh	Completed	13:00				
138	1-7-2022	04:50	B Block	Room No 4	Vinod Kumar	Fan not working 2	Electrician	138	normal	naresh	Completed	12:00				
139	1-7-2022	04:52	B Block	Room No 6	Vinod Kumar	Old Tube light Remove New LED Light Fitting	Electrician	139	normal	naresh	Completed	11:30				
140	1-7-2022	04:50	D block	1st 2nd 3rd and 4th floor gallery paint work	Saddam	Painter work (wall paint)	Painter	140	HIGH		In Process		hold			
141	1-7-2022	05:05	B Block	Room No 6	Vinod Kumar	Tube Light not working 3	Electrician	141	normal	naresh	Completed	11:00				
142	1-7-2022	05:16	B Block	Room No 3	Vinod Kumar	Door (HOD Room)	Carpenter	142	HIGH	dushyant	Completed					Pending
143	1-7-2022	05:17	E Block	Room No. 010	Bal Kishore	WashBasin Pipe fitting	Plumber	143	HIGH	chander bushan	Completed					
144	1-7-2022	05:17	E Block	Room No. 115	Bal Kishore	WashBasin Pipe fitting	Plumber	144	HIGH	chander bushan	Completed					
145	1-7-2022	05:17	E Block	Lift	Bal Kishore	SS Ceiling drill hole	Carpenter	145		krishan lal	Completed					
146	1-7-2022	05:25	E Block	Room No. 118	Bal Kishore	Door repair	Carpenter	146		krishan lal	Completed					
147	1-7-2022	05:25	E Block	Room no. 221	Bal Kishore	Light Fitting	Electrician	147	normal	gaurav	Completed					
148	1-7-2022	05:25	E Block	Room no. 310	Bal Kishore	Electric Betten Fitting and Blank sheet	Electrician	148	normal	gaurav	Completed					
149	1-7-2022	05:25	E Block	Room no. 225	Bal Kishore	Window Handle fitting	Carpenter	149		krishan lal	Completed					
150	1-7-2022	05:25	Law College	Room No. 10	Bal Kishore	Aluminium Door Repair	Carpenter	150		krishan lal	Completed					
151	1-7-2022	05:25	Law College	Parking side Exit	Bal Kishore	Aluminium Door Repair	Carpenter	151		krishan lal	Completed					
152	1-7-2022	05:25	Law College	Terrace	Bal Kishore	Door repair	Mason	152			Completed					
153	1-7-2022	05:25	Law College	Room No. 104	Bal Kishore	Door Closer Fitting	Carpenter	153		DUSHYANT	Completed		ERP-10894 DATE			
154	1-7-2022	05:25	E Block	Room No. 04,05,101,105,107,201,305,306.	Bal Kishore	Door Closer Fitting	Carpenter	154		DUSHYANT	Completed		ERP-10894 DATE			
155	1-7-2022	05:25	E Block	Room No. 103	Bal Kishore	Wall Crack	Mason	155			Pending					
156	1-7-2022	05:25	E Block	Room No. 04	Bal Kishore	Slide Door Repair with handle fitting	Carpenter	156		dushyant	Completed					

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